REPAIR AND DEDUCT

_____
_____
_____
Name and Address of Landlord

_____
Date

Dear _____:
Name of Landlord

I write to inform you of repairs needed at my rental unit at
_____.
Rental Unit Address (street, town, zip code)

The following repairs need to be completed:

_____
_____
_____
_____
_____

I appreciate your prompt attention to making these necessary repairs.

I understand that according to Vermont state law, if repairs are not completed within 30 days, I may make the repairs myself and deduct the cost of the work from my next rent payment (9 V.S.A. § 4459 https://legislature.vermont.gov/statutes/section/09/137/04459). I also understand my responsibility to allow reasonable access to the rental unit, with appropriate notice, for making these repairs. I look forward to hearing from you to schedule an appropriate time.

Sincerely,

_____
Name of Tenant and Contact Information