MOUVE-OUT NOTICE

_____
_____
_____
Name and Address of Landlord

_____
Date

Dear _____:
Name of Landlord

I write to provide documented notice that I plan to move out of my rental unit at _____ on _____
Rental Unit Address (street, town, zip code) Date of Move-out
as required by my lease, state law, or city ordinance (see checked item below).

1. ____ According to the terms of my lease requiring a ____ day / or ____ full rental period notice.
2. ____ According to V.S.A., TITLE 9, Chapter 137 §4456d requiring one full rental period notice.
3. ____ According to Burlington ordinance Ch 18 Article II Div.1 Sec 18-29a.(b) requiring two full rental period notices. If you have any questions, please contact me at ____-____-_____. Thank you for your courtesy and services during the period of my lease.

I will remove my personal belongings and turn in the keys on or before the date mentioned above. I will clean the apartment so that I leave it in the same condition as it was on my move-in date. Please send me specific move-out instructions, if you have any. I look forward to receipt of my security deposit within 14 days of my move-out date, by _____, as required by
Date of Move-out Plus 14 days
Vermont State law. Please forward the security deposit to the following address:

_____
_____
_____
Forwarding Mailing Address of Tenant

Sincerely,

_____
Name of Tenant and Contact Information